

COMMISSION MEETING MINUTES
January 19, 2016

The Board of Davis County Commissioners met on January 19, 2016 at 10 AM in room 303 of the Davis County Administration Building, 61 South Main Street, Farmington, Utah. Members present were: Commissioner John Petroff, Jr. - Chair, Commissioner Jim Smith, Commissioner P. Bret Millburn, Clerk/Auditor Curtis Koch, Chief Deputy Civil County Attorney Neal Geddes, and Deputy Clerk/Auditor Janet Hanson.

Agenda as posted

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PUBLIC NOTICE is hereby given that the Board of Davis County Commissioners, Farmington, Utah, will hold a Commission Meeting at the Davis County Administration Building, 61 South Main Street, Room 303, Farmington, Utah, commencing at **10:00 a.m. on January 19, 2016.**

OPENING

Pledge of Allegiance – By Invitation

RECOGNITIONS, PRESENTATIONS AND INFORMATIONAL ITEMS

- **Public comment period:**
Proposed disposition of a declared surplus parcel of land known as TAX ID 03-002-0222 located on Deuel Creek at approximately 337 East 400 South, Centerville
- Public Notice of Special Meeting – Commissioners will attend Woods Cross City Council Meeting tonight, January 19th at 6:30 pm
- Presentation of PILT (payment in lieu of taxes) check – Justin Dolling, Utah Division of Wildlife Resources

BUSINESS/ACTION

Commissioner Petroff, presenting:

Request appointment of proxy, Andy Thompson, Kaysville City, to vote Davis County’s shares at the annual Haight Creek Irrigation Shareholders meeting
Summary list of animal adoption agreements for December 2015 (133) (receivable)

Tony Thompson, Davis County Property Manager, presenting:

Agreement and Quit Claim Deed with Chris Look – purchase of surplus property Tax ID 14-030-0024 in Clinton (receivable)

Brandon Hatch, Davis Behavioral Health Director, presenting:

Amendment with Davis County – 2016 funding for substance abuse and mental health services (payable)
Amendment with Utah Div. Substance Abuse & Mental Health – CABHI Homeless Services; to 1) revise the contract period; 2) replace the “Unduplicated Individuals to be Served” tables; and 3) replace the rate tables (receivable/pass through to DBH)

Adam Wright, Davis County Public Works Director, presenting:

Agreement with Ovation Homes, LLC & Capital Reef Management, LLC – temporary detention basin removal (receivable)

Mack McDonald, Davis County Facilities Director, presenting:

Agreement with System Service Specialist Inc. – fire alarm inspections and related services (payable)

Mike Moake, Davis County Legacy Events Center Marketing, presenting:

Agreement with Jr. Rodeo – 2016 youth rodeo events (receivable)
Agreement with Edgar Rodriguez – wedding (receivable)
Agreement with Sahara Cares – a carnival/event for people with autism and their families (receivable)
Agreement with Bonneville Basin Kennel Club – annual All Breed Dog Show (receivable)

Brooks Burr, Davis County Fair Coordinator, presenting:

Agreement with Davis Hospital and Medical Center – 3-year sponsorship of the Davis County Fair (receivable)
Agreement with Utah Pony Party and Rides – pony rides and petting zoo at the 2016 Davis County Fair (payable)

Chief Deputy Kevin Fielding, Davis County Sheriff’s Office, presenting:

Agreement with Prism Systems – 2016 Davis County Jail touchscreen maintenance (payable)
Agreement with iHeart Resolution – provide ROPES Courses (Reaching Out with Purposeful Engagement Skills) to inmates (payable)

Curtis Koch, Davis County Clerk/Auditor, presenting:

Amendment with Ulrich & Associates, PC – audit engagement letter for auditing services for the year ended December 31, 2015 (payable)

Commissioner Millburn presenting:

Agreement with Chadwick Booth & Co – sponsorship of the “County Seat” program (payable)

BOARD OF EQUALIZATION

Request approval of the Property Tax Register

CONSENT ITEMS

Meeting Minutes (Jan. 5 & 12, 2016)

Public comment period re: disposition of declared surplus parcel of land Tax ID 03-002-0222 in Centerville

No public comments

Public notice of Special Meeting

PILT check presented

- Personnel Register:
- Basic Training Reimbursement agreements:
- Dallas W. Clifford – Correctional Officer
 - Chase R. Harvey – Peace Officer
- Check Registers

COMMISSIONER COMMENTS

PUBLIC COMMENTS (3 Minutes per Person)

CLOSED SESSION: UCA 52-4-205(1)(e) strategy session to discuss the sale of real property

Action Taken Regarding Matters Discussed in Closed Session

Neal Geddes, Chief Deputy Civil Davis County Attorney, led the Pledge of Allegiance. All in attendance were invited to stand and join in.

Tony Thompson, Davis County Property Manager, explained notice for public comment was published in the local newspapers regarding the proposed disposition of a declared surplus parcel of land known as Tax ID 03-002-0222 located on Deuel Creek at approximately 337 East 400 South in Centerville. Tony received one phone call asking if there was a home on the property. There is not. Due to the size of the property it is not a buildable lot as it is .09 acre. Again, the reason for the surplus is to trade for some easements with an abutting property owner. An easement will be retained by Davis County for flood control and maintenance access over the surplus property and is a negotiated type of sale. He indicated there were no written comments received.

Commissioner Petroff asked if there were any members of the public in attendance who would like to make comment. There were no public comments.

Because there were no public comments, Tony indicated there would not be a need to move to a closed session as listed on the end of the agenda.

Notice was given that the Commissioners will be attending the Woods Cross City Council Meeting tonight, January 19 at 6:30 p.m. located at 1555 South 800 West in Woods Cross. This is the Commissioners’ opportunity to engage with the city council and members of the general public who attend to have an informal discussion on what is going on at the county and city levels.

Justin Dolling, Utah Division of Wildlife Resources, presented Davis County with a PILT (payment in lieu of taxes) check in the amount of \$489.19. He indicated there are 980 acres of State owned land in Davis County, primarily associated with Farmington Bay Water Fowl Management area. They fund the payment through the sale of hunting and fishing licenses throughout the state.

Justin indicated he wanted to reaffirm their commitment to help Davis County with the resource plan. Commissioner Millburn indicated that Barry Burton, Davis County Planning Director, will be the contact in that regard.

Justin indicated that last winter there were over 200 deer relocated out of Bountiful. There have been about 170 deer relocated this year. The deer in Centerville, due to a chronic wasting disease which tested positive within their region (Huntsville elk hunting ranch), are being trapped and euthanized. That meat is being donated to those who have an interest. There have only been 6 removed this year. It is a 3 year program and they’ll begin again next fall.

Commissioner Petroff discussed the sheep out at Antelope Island that were reintroduced there in the 1990’s. They have reproduced successfully and some are now being moved to other locations to repopulate.

The Commissioners extended their appreciation for the work being performed by the Utah Division of Wildlife Resources.

Commissioner Petroff presented the following:

Request for appointment of Andy Thompson, Kaysville City Engineer, as proxy to vote Davis

County’s shares (698) at the annual Hights Creek Irrigation Shareholders meeting in February. Rodney Hill, Hights Creek Irrigation Manager, was in attendance.

Commissioner Millburn made a motion to approve the appointment. Commissioner Smith seconded.

All voted aye.

Summary list #2016-29 of animal adoption agreements (133) for December 2015.

Commissioner Millburn made a motion to approve. Commissioner Smith seconded the motion. All

voted aye. The documents are on file in the office of the Davis County Clerk/Auditor’s Office.

Tony Thompson, Davis County Property Manager, presented Real Estate Purchase Contract and Quit

Claim Deed #2016-30 with Chris Loock to purchase surplus property of part of Tax ID 14-030-0024 (.1131 acre - 4,928.39 feet) in Clinton. He explained that it is next to the Clinton drain and will provide a connection between 2 subdivisions. The County will retain an easement with a reversion clause in the QCD that if it is not being used for the purpose it is deeded, it will come back to the County. Once it is improved and ready for public use, it will be dedicated on subdivision plats to be a public road across those canals. With approval being granted, it also includes (for Public Works) drainage and flood control systems to operate as designed and to continue to function. This has already gone through the public comment period. No public comments were received regarding this sale. Period of contract is a one-time purchase. Receivable amount is \$5,896.80.

Commissioner Smith made a motion to approve. Commissioner Millburn seconded the motion. All

voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Brandon Hatch, Davis Behavioral Health Director, presented the following:

Amendment #2015-102A between Davis County and Davis Behavioral Health (DBH) for 2016

funding for comprehensive services for substance abuse and mental health services. Period of contract is January 1 through December 31, 2016. Payable amount to DBH is \$1,680,500.00.

Commissioner Smith made a motion to approve. Commissioner Millburn seconded the motion. All

voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Amendment #2014-409C with Utah Division of Substance Abuse & Mental Health regarding the

CABHI Homeless to: 1) to extend the contract period; 2) replace the “Unduplicated Individuals to be Served” tables; and 3) replace the rate table. Period of contract November 1, 2014 through September 30, 2018. Pass through amount to DBH \$131,400.00.

Commissioner Smith made a motion to approve. Commissioner Millburn seconded the motion. All

voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Adam Wright, Davis County Public Works Director, presented agreement #2016-31 with Ovation

Homes LLC, and Capital Reef Management, LLC for the temporary detention basin removal. This includes channel improvements and culvert lining. It is located in Kaysville. Period of contract is January 19, 2016 until obligations are completed (“time is of the essence”). Receivable amount is \$12,000.00.

Commissioner Millburn made a motion to approve. Commissioner Smith seconded the motion. All

voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Mack McDonald, Davis County Facilities Director, presented agreement #2015-602 with System

Service Specialist Inc. for the monitoring and inspections of the fire alarms, fire sprinklers and related services. There has been added language to address deficiencies. As an example he noted that after 20 years fire sprinklers should be changed out. Period of contract is 1 year. Contract amount is not to exceed

Appointment of
Andy Thompson
as proxy to vote
DC shares at
Hights Creek
Irrigation
Shareholders
meeting

Summary list
#2016-29
Dec 2015 animal
adoptions

#2016-30
Real Estate
purchase & QCD
Chris Loock
Tax ID
14-030-0024

Amendment
#2015-102A
DBH 2016
funding

Amendment
#2014-409C UT
Div SAMH re:
CABHI
Homeless

Agreement
#2016-31
Ovation Homes
& Capital Reef
Management for
temporary
detention basin
removal

Agreement
#2015-602
System Service
Specialist Inc –
fire alarms, fire
sprinklers etc

\$11,000.00.

Commissioner Smith made a motion to approve. Commissioner Millburn seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Mike Moake, Davis County Legacy Events Center Marketing, presented the following:

Agreement
#2016-32
Jr Rodeo for
2016 events at
LEC

Agreement #2016-32 with Jr Rodeo for 2016 rodeo events scheduled for: March 23, April 5, May 17, July 26, August 18, August 23, and September 27. Receivable amount is \$1,980.00.

Commissioner Millburn made a motion to approve. Commissioner Smith seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Agreement
#2016-33
Edgar Rodriguez,
wedding at LEC

Agreement #2016-33 with Edgar Rodriguez to hold a wedding. Period of contract is July 9, 2016. Receivable amount is \$2,800.00.

Commissioner Smith made a motion to approve. Commissioner Millburn seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Agreement
#2016-34 Sahara
Cares, carnival
event for people
w/autism

Agreement #2016-34 with Sahara Cares to hold their 2nd annual carnival event for people with autism and their families. Period of contract is August 27, 2016. Receivable amount is \$1,755.00.

Commissioner Smith made a motion to approve. Commissioner Millburn seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Agreement
#2016-35
Bonneville Basin
Kennel Club @
LEC

Agreement #2016-35 with Bonneville Basin Kennel Club for their annual All Breed Dog Show. Period of contract is September 14-18, 2016. Receivable amount is \$3,305.00.

Commissioner Smith made a motion to approve. Commissioner Millburn seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Agreement
#2016-36 Davis
Hospital for 3-
year sponsorship
of the Fair

Brooks Burr, Davis County Fair Coordinator, presented the following:

Agreement #2016-36 with Davis Hospital and Medical Center for a 3-year sponsorship of the Davis County Fair. They are involved in the planning and implementation of the Senior Day and the Baby Derby. Period of contract is January 2016 through January 2019. The receivable amounts have a 2% increase each year as follows: 2016 - \$4,620.00; 2017- \$4,736.00; and 2018 - \$4,854.00.

Commissioner Smith made a motion to approve. Commissioner Millburn seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Commissioner Millburn asked Brooks to extend the Commissioners' appreciation for their support of the fair.

Agreement
#2016-37 Utah
Pony Party &
Rides & petting
zoo for 2016 Fair

Agreement #2016-37 with Steven Ivie dba Utah Pony Party & Rides to provide both the pony rides and a petting zoo at the 2016 Davis County Fair. Brooks explained they are from Grantsville and previously provided the pony rides, but this year they will also be the vendor for the petting zoo. Period of contract is August 16-20, 2016. Payable amount is \$6,500.00.

Commissioner Smith made a motion to approve. Commissioner Millburn seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Agreement
#2016-37 Prism
Systems, 2016
Jail Touchscreen
Maintenance

Chief Deputy Kevin Fielding, Davis County Sheriff's Office, presented the following:

Agreement #2016-37 with Prism Systems for 2016 Davis County Jail Touchscreen Maintenance. Chief Fielding explained these are the controls that open and close the doors and are critical to the operation of the facility. If it had to be done manually, it would be very difficult. Period of contract is January 1 through December 31, 2016. Payable amount is \$28,800.00.

Commissioner Millburn made a motion to approve. Commissioner Smith seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Agreement #2016-39 iHeart Resolution (Chris Wilson) for ROPES Courses

Agreement #2016-39 with iHeart Resolution (Chris Wilson) to provide ROPES Courses (Reaching Out with Purposeful Engagement Skills) to inmates. Period of contract is from signature to December 31, 2016. Payable amount is a maximum of \$9,000.00 (\$900.00/course).

Commissioner Millburn made a motion to approve. Commissioner Smith seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Condolences to the police community

Addressing Chief Fielding, Commissioner Millburn expressed his and the Commissioners’ deepest condolences for the loss of one of their own saying, “Our hearts are heavy for you and the others here in our Sheriff’s Office as you are mourning the loss of one of your brotherhood that occurred over the weekend.” He extended these condolences to the Salt Lake County Unified Police and members of the families of both the officer who was slain and the officer that was wounded, acknowledging that it has a bearing on our own officers. He continued saying, “Those that are in that line of work are very tight/close. It is very sobering when you stop to think about the work that is done by you and your fellow officers, putting your life on the line every time you walk out that door.” He again expressed their condolences. Chief Fielding appreciated the kind words and acknowledgement.

Amendment #2015-596 A Ulrich & Assoc. PC audit engagement letter for 2015 external auditing services

Curtis Koch, Davis County Clerk/Auditor, presented amendment #2015-596A with Ulrich & Associates, PC for their audit engagement letter for external auditing services for the year ended December 31, 2015. Period of contract is 2016. Payable amount is \$30,725.00.

Commissioner Smith made a motion to approve. Commissioner Millburn seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Agreement #2016-40 Chadwick Booth & Co. for sponsorship of “The County Seat”

Commissioner Millburn presented agreement #2016-40 with Chadwick Booth & Company for a sponsorship and to provide 52 30-second spots (commercial) during a weekly TV series called “The County Seat.” This program is broadcast twice a week on Channel 4 and is rebroadcast on cable and the web. He indicated that these segments can be used by the County for other purposes. Commissioner Smith said this program is very educational when it comes to learning about counties. Commissioner Petroff felt that the program covers a lot of pertinent information. It has helped him to understand some of the needs and problems of outlying counties that are different than ours. They cover every aspect of rural counties or urban counties. It has been very informative to him. Period of contract is January 1 through December 31, 2016. Payable amount is \$24,000.00.

Commissioner Millburn made a motion to approve. Commissioner Smith seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

BOE

Commissioner Millburn made a motion to convene as the Board of Equalization. Commissioner Smith seconded the motion. All voted aye.

Property Tax Register approved

Curtis Koch, Davis County Clerk/Auditor, presented the Property Tax Register which reflected 1 abatement.

Commissioner Millburn made a motion to approve. Commissioner Smith seconded the motion. All voted aye.

Commissioner Millburn made a motion to reconvene Commission Meeting. Commissioner Smith seconded the motion. All voted aye.

Commission Meeting minutes approved

Commission Meeting minutes for January 5 & 12, 2016 were approved with a motion by Commissioner Smith. Commissioner Millburn seconded the motion. All voted aye. The documents are on file in the office of the Davis County Clerk/Auditor.

Agreement #2016-41

The Personnel Register was presented which included the following Basic Training Reimbursement

Dallas W. Clifford
Basic Training Reimbursement

agreements which specify the County will pay for the employees POST training and the employee will work for a minimum of 2 years (4160 hours). If they do not work for the 2 year period, they will reimburse the County.

Agreement #2016-41, Dallas W. Clifford, Correctional Officer, in the amount of \$10,702.20.

Commissioner Millburn made a motion to approve. Commissioner Smith seconded the motion. All voted aye. This document is confidential.

Agreement #2016-42
Chase R. Harvey
Basic Training Reimbursement

Agreement #2016-42 – Chase R. Harvey, Peace Officer, in the amount of \$14,117.04.

Commissioner Millburn made a motion to approve. Commissioner Smith seconded the motion. All voted aye. The document is confidential.

Personnel Register approved

The Personnel Register was approved with a motion by Commissioner Millburn. Commissioner Smith seconded the motion. All voted aye.

Check registers approved

Check registers as prepared by the Davis County Clerk/Auditor’s Office were approved with a motion by Commissioner Smith. Commissioner Millburn seconded the motion. All voted aye. The documents are on file in the office of the Davis County Clerk/Auditor.

Commissioner comments

Commissioner comments:
Commissioner Smith reiterated what was previously said by Commissioner Millburn. He appreciates the folks in law enforcement and our public safety team. He admitted he gets pretty frustrated when they get criticized. He always listens to hear both sides. Law enforcement does an amazing job for the citizens of our county.

No public comments

No public comments.

No closed session

No need to move to closed session.

Meeting adjourned.

Clerk/Auditor

Chair